**SEAC Meeting Minutes**

**January 27, 2016**

**Staff members present**: Doug Kern

**Parent members present**: Carrie Peterson, Krista Specht, Robert Mancini, Jeff Hager, Kelly Gryting, Karen Schuring

**SPED Update**: Board having continuing discussion re: new elementary school. As the board proceeds with planning details of the development of the school (pending the outcome of the referendum), they will be seeking input from Special Education teachers and parents. The exact programs (CID, Life Skills, etc.) in the school are still to be determined.

**FASD Presentation:** The planned presenter, Barb Clark, was not able to attend the meeting. Kelly will follow-up with her to find out if she is able to come to the March 30th SEAC meeting and give her presentation then. If she is able, SEAC members will extend the invitation for all teachers and parents who are interested to attend.

**SEAC Website Rollout:** Krista will draft a parent guideline to be forwarded via the listserv. Doug will ask Kristi to add the new website link to the PLS main website. The link to the new website will then be distributed to all parents.

**Para Week Feedback / “Meet & Greet” Planning**: Positive feedback was received from the schools regarding Para Appreciation Week in January. Due to the time frame and logistics with Level 3 students, SEAC will forgo any further breakfast planning and proceed with a “Parent-Para Meet & Greet” instead. Parents will have an opportunity to meet their child’s para at the beginning of a school day that allows for 15-20 minutes for introductions. Doug will connect with each of the schools to determine dates that will work best. SEAC parents would volunteer to facilitate the meetings (\*Please see Doug’s emails for the most up to date info re: dates and volunteers). SEAC will plan to repeat the “Meet & Greets” in late September/early October.

**SEAC Open House Planning**: The SEAC Open House is planned for next month’s meeting, February 24. Carrie will finalize the SEAC Open House flyer and forward to Doug to be distributed to parents. SEAC members who are facilitating the “Meet & Greets” will also distribute the flyers to parents in person.

**Next Meeting (Open House):** **February 24th** **6:00-7:30 pm**

* Agenda Items:
	+ Welcome
	+ Introduction of current staff and parent members
	+ An overview of past SEAC initiatives
	+ SPED updates
	+ Introduction of new website (Krista)
	+ Goals for the current year